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12 November 1964

MEMORANDUM FOR THE RECORD

FOIAB3D

25X1

[] and myself met with Capt. [] (USN), Chief DIA Dissemination Center, to discuss the following specific problems.

Many of the DIA single copy enclosures are not being sent to CIA. Dissemination of the DIA transmittal sheets for these enclosures results in requests on the CIA Library for copies of the enclosures. Not having them, the Library has to request copies from DIAP IH2. In many cases, this has resulted in inordinate delay in service. Upon Mr. [] suggestion, Capt. [] agreed to look into the possibility of furnishing these enclosures to CIA on a 24 hour loan basis for microfilming purposes.

25X1

A memorandum addressed to the Assistant Director for Central Reference from the Special Assistant for Counterinsurgency and Special Activities, JCS, was sent to the Chief, Document Division for action. The memorandum requested certain CIA documents relating to Ethnic Minorities be sent to specific military commands. Captain [] agreed that this memorandum should have been sent to DIA since dissemination to specified commands was their function. He will take over implementation of the request. [] will advise the JCS, by memorandum, of the action taken.

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25X1

The DIA Dissemination Center had received some 293 copies of an SIC report. DIA reported a need for only 93. [] obtained the DIA dissemination for this report and is forwarding it to OSI. The OSI committee involved will take action to reduce the number of copies disseminated in the future to the desired quantity.

25X1

The Document Division has a need for 12 copies of all Guided Missile type information reports rather than the nine currently being received. Captain [] agreed to furnish us with the 12 copies.

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Only two or three ACSI - I translations have been received since April of this year. Captain [] will arrange for us to get them on a regular basis as well as the back issues.

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-2-

25X1 The Collection Guidance Staff had been sending to DIA 17 copies
[redacted]

When responsibility for dissemination of this material was transferred to the Document Division a check was made of DIA as to their current copy requirements. The reply received was that 40 copies of all of these reports were needed. Captain [redacted] agreed to investigate why so many copies are needed.

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[redacted]

Staff Assistant, DD/CR

1-AD/CR 25X1
1-AS/CR [redacted]
1-DCB/OD/CR
1-AB/SA/CR
1-CIA Librarian

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